

**CONSTITUTION  
OF  
POWER BEAM SOCIETY OF INDIA**

REGISTRATION NO. : MAH / 1110/03/Thane OF.20.11.2003

**REGISTERED OFFICE  
POWER BEAM SOCIETY OF INDIA  
ELECTRON BEAM CENTRE  
SECTOR – 7, CBD  
NAVI MUMBAI 400614**

**CONSTITUTION  
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POWER BEAM SOCIETY OF INDIA**

**MEMORANDUM OF ASSOCIATION**

- M-0-1 Name of the :** POWER BEAM SOCIETY  
Society OF INDIA
- M-0-2 Office Address :** C/o. ELECTRON BEAM  
CENTRE, SECTOR-07, CBD  
NAVI MUMBAI – 400614
- M-1** The Society shall be a professional non-profit association
- M-2 Objectives of the Society :**  
The aims and objectives of "PSI" shall be to :
- (a) Promote and accelerate the growth and development of Power Beam Technology and their applications.
  - (b) Translate in house research and technology development of power beam for the benefit of public.
  - (c) Initiate close interaction with industry and academic institutions and thus give impetus to the growth of power beam applications.

- (d) Disseminate information concerning the development of Power Beams and their applications through publications such as bulletins, reports, news letters and journals,
- (e) Organize courses, symposia, seminars, invited talks etc. in various parts of the country to educate the users of power beam technology.
- (f) Organize Regional Chapters in different parts of the country as and when need arises.
- (g) Offer consultancy services to government and commercial institutions in the development and use of power beam technology,
- (h) Affiliate itself to international union for the promotion of common objectives and to provide adequate representation to this country in international forum,
- (i) Frame, construct, adopt, prepare, regulate or sanction rules, regulations, laws & bye-laws whereby the PSI may think fit to guide itself or whereby the PSI should conform or have recourse in carrying out its objectives

or otherwise, and from time to time vary, alter or confirm one or other of such rules, regulations, laws & bye-laws,

- (j) Undertake to execute all other acts which shall promote the aims and objectives of the PSI.

**M-3** The functions of the "PSI" shall be controlled and conducted by an Executive Committee to be elected as per Rules & Regulations, except the first (ad hoc) committee. The functions and powers of the Executive Committee shall be as laid down in Rules & Regulation of the "PSI".

**M-4** A copy of the Rules & Regulations and the Bye-laws certified by the PSI shall be filed with this Memorandum.

**RULES & REGULATIONS OF THE POWER BEAM  
SOCIETY OF INDIA**

For the interpretations of these presents, the following words and expressions shall have the meaning hereinafter stated unless it shall be consistent with the object of the context.

- a. These presents means and include the Memorandum of Association, the Rules and Regulations and the Bye Laws of the Society as may be in force from time to time.
- b. "PSI" Power Beam Society of India.
- c. Office means the Registered Office of the "PSI".
- d. Committee means the Executive Committee.
- e. Chapter means duly constituted chapters of the "PSI", at various regions in the country.
- f. Year means the Gregorian Calendar year.
- g. Month means the Gregorian calendar month.
- h. Financial year means April 1 to March 31.
- i. Annual subscription means subscription for one calendar year.

- j. A word imparting only the singular number may also include plurals and vice versa.
- k. A word imparting only the masculine gender may also include feminine gender.

**R-2 Registered Office:**

The Registered office of the "PSI" shall be in Navi Mumbai and until otherwise determined shall be situated at the Electron Beam Centre, Kharghar, Sector 7, CBD, Navi Mumbai 400614. Chapters shall have their offices at locations approved by the Committee.

Aims & objective of the "PSI" shall be as stated in the Memorandum of the Association(see M-3).

**R-3 Membership**

**R-3-1** Membership of the "PSI" and benefits shall be open to the individuals without distinction of sex, caste, religion, recognized bodies and individual organizations who subscribe to the aims and objectives of the "PSI".

**R-3-2** There shall be five classes of the "PSI" as follows:

- a. Honorary Member who shall be entitled for life to rights and privileges of the "PSI" as herein after prescribed except the right to hold an elective post. In addition, he shall be exempted from the payment of subscriptions.
- b. Life Member who shall be entitled for life the rights and privileges of the "PSI" as those of a member .
- c. Members who shall be entitled to rights and privileges of the "PSI" as herein after prescribed.
- d. Sustaining Member who shall have the right to nominate two of his employees as representatives to enjoy rights and privileges of the "PSI" as herein after prescribed, except the right to vote and the right to hold as elective office.
- e. Student Members, graduate/under graduates/Research students, shall be entitled to rights and privileges of the "PSI" if they are continuously members of the "PSI" for four years.

**R-3-3** The qualifications for the various classes of membership shall be governed by the following principles:

- a. Honorary Member shall be a scientist/engineer/academician/professional with outstanding contribution in the field of Power Beam Generation, Technology & applications and shall be enrolled only by the invitation of the committee.
- b. Life Member shall be a member as defined below who has paid the fees as per clause for this class of membership.
- c. member shall be a person enrolled by the committee, on application and shall be a graduate/diploma holder, a scientist, and engineer, a teacher, an executive or a writer in scientific, technical or industrial field promoting aims and objectives of the "PSI".
- d. Sustaining Member shall be a registered commercial or industrial undertaking, a department of the central or state government, a local body an institution or a

recognized statutory body enrolled by the committee on application.

**R-3-4-1** Member subscription shall fall due on 1<sup>st</sup> day of the calendar year

**R-3-4-2** A member of the "PSI", whose subscriptions at the time has been in arrears for a period exceeding six months, shall not be entitled to vote. The requirements of termination of membership or those of admission or transfer shall be as prescribed in bye-laws.

**R-4 Patrons:**

**R-4-1** The "PSI" may have patrons to promote its cause. A patron shall be an individual with a record of meritorious service to any public cause and shall be enrolled by a invitation of the committee with his previous consent. A patron may be appointed by virtue of office he holds but in such case he shall cease to be a patron when he relinquishes his office.

**R-4-2** Patron's of the "PSI" shall have the rights and privileges as hereinafter prescribed, except the voting rights and the right to hold elective and shall be exempted from payment of subscription.

**R-4-3** If an organization/institution, profit making or otherwise, becomes a sustaining member for 20 years and above, "PSI" may honour the head of the organization/institution by accepting him as a patron, after obtaining the consent from the individual occupying the post.

**R-5 Subscription**

Annual subscription fee for members shall be as prescribed in the Bye-laws.

**R-6 Executive Committee**

**R-6-1** The activities of the "PSI" shall be managed by an elected executive committee consisting of office bearers and members. Chairman of the regional chapters shall be ex-officio members of the committee. The committee may co-opt upto maximum of three additional members. It may be ensured that continuity is maintained by co-opting,

If necessary, some office bearers from the outgoing committee besides the above three additional members. As the scientific activities of the "PSI" expand, the executive committee shall co-opt/invite program co-ordinators.

**R-6-1-1** The tenure of the committee shall be three financial years.

**R-6-2** Any member of the committee absenting without leave of absence for three consecutive meetings shall cease to be a member of the committee.

**R-6-3** Any vacancy occurring/existing in the committee between the elections shall be filled by co-option by the committee within three months of such occurrences.

**R-6-4** The functions and powers of the executive committee shall be with these presents:

- a. To enroll members.
- b. To appoint program coordinators, sub-committee, panels for promoting/organizing activities of the "PSI".

- c. To realize funds by way of subscriptions, donations, grants etc.
- d. To administer the funds of the society.
- e. To grant/sanction & incur expenditure for conducting activities of the "PSI", to appoint staff and approve work contract.
- f. To promote annual statement of account and annual report on the activities of the "PSI".
- g. To make/modify bye-laws consistent with Rules & Regulations of the "PSI" and obtain confirmation/approval from the General Body Meeting of the "PSI".
- h. To acquire, sell, mortgage, change or otherwise dispose off or deal with any property of the "PSI" for promoting the aims and objectives of the "PSI".
- i. To take cognizance of any matter/event brought to its notice in the interest of "PSI".
- j. To interpret these presents subject to the provisions of the societies Registration Act of 1860.

**R-6-5** The committee shall have regular meeting at such time as necessary to carry out activities of the "PSI".

**R-6-6** The members of the committee or duly appointed sub-committees shall not be held liable in respect of any act done in good faith.

**R-7 Office Bearers**

**R-7-1** The office bearers of the society shall be a President, a Vice-President, a General Secretary, a joint Secretary, a Treasurer and a Joint Treasurer elected from amongst eligible members of the "PSI". No office bearer shall hold the same office consequently for more that one term.

**R-7-1** The responsibilities of the Office-Bearers shall include the following in addition to those which may be prescribed in the Bye-laws from time to time.

- a. President:- the President shall preside at all meetings of the "PSI" and act as chairman of the Executive Committee.

- b. Vice-President:- In the absence of the president. The Vice-President shall assume the duties and powers of the President, and exercise such other duties as are delegated to him by the president.
- c. General Secretary :- The General Secretary shall 1) be in charge of correspondence and records of the "PSI" , (2) convene all general meetings of the "PSI" and executive committee with the previous concurrence of the President, (3) initiate scientific activities, lectures, seminars, training courses with the help of Programme co-ordinators,(4) carry out such other work as may be entrusted to him by the Executive Committee, (5) take appropriate action with the concurrence of the executive committee in all matters relating to or affecting the "PSI", (6) General Secretary and Joint secretary shall be ex-officio members of all committees except the election sub-committee.
- d. Joint Secretary :- In the absence of the General Secretary shall assume the duties of the General Secretary. At other times he

shall share the responsibilities of activities relating to or affecting the "PSI" and assist the General Secretary in his duties.

- e. Treasurer :The treasurer shall (1) be in charge of all accounts of the "PSI" (2) accept money and issue receipts on behalf of the "PSI" and prepare quarterly and annual financial statements and budgets for submission to the executive committee.
- f. Joint treasurer :- The joint Treasurer shall extend assistance to the treasurer in discharge of his duties. In the absence of the Treasurer, he shall act as the Treasurer.

**R-7-3** No office-bearer of the "PSI" or member of its Executive committee shall receive directly or indirectly any salary, travelling expenses, compensations or emoluments from the "PSI" unless authorized by the executive committee.

## **R-8 Regional Chapters**

**R-8-1** For furtherance of the aims and objectives of the "PSI" the executive committee may, in response to



request addressed to the "PSI" approve establishment of Regional chapters to serve specified geographical area in the country. Such request shall be signed by at least ten life members normally residing or employed within the geographical limits proposed for the Chapter. A minimum of 25 members shall constitute a Chapter.

**R-8-2** Each Regional Chapter which will contain the name, location, geographical areas covered and date upon which the Chapter was granted and shall bear the name and signature of the President and the General Secretary of the "PSI"

**R-8-3** Each Regional chapter shall conduct its activities in accordance with these presents and its Bye-laws

**R-8-3-1** The Bye-Law of Regional Chapter shall come into effect only after they have been approved by the Executive Committee

**R-8-4** The Office Bearers of a Regional chapter shall be a Chairman, a Vice-Chairman, a Secretary and a

Treasurer and such other members as may be provided for in the Bye-laws of the Regional Chapter and elected annually at the Regional Chapter General Meeting. The office bearers shall be eligible for re-election, however the Chairman shall not hold office for more than two consecutive years.

**R-8-5** The Chairman of the Regional Chapter shall be an ex – officio member of the Committee.

**R-8-6** The Secretary of each chapter shall forward the reports of all meetings and financial statements to the General Secretary of the "PSI"

**R-8-7** Regional chapters shall collect the membership / subscription fees and forward it to the General Secretary of the "PSI" for issuing receipts. The "PSI" shall provide financial assistance for maintenance of the Regional chapters. This aid shall be a part of the membership/ subscription fees and interest accrued on the life membership fees. Regional Chapters shall conduct seminars / symposia / workshops. Ten percent of the

Registration fees collected shall be forwarded to the General Secretary of the "PSI".

**R-8-7-1** The audited statement of accounts of the Regional Chapter shall be completed and sent to the General Secretary within three months after the end of the corresponding accounting year.

**R-8-7-2** All official correspondence of Regional Chapters will be on a letter head depicting the emblem of the "PSI", the name and address of the "PSI" and then the name and address of the regional chapter.

**R-8-8** The Executive Committee of the "PSI" may at its discretion, close a Regional chapter after giving it notice of three months and considering any explanation received by the "PSI" from the Regional Chapter for

- a. Failure of the chapter to maintain at least 25 members of good standing.
- b. Failure of the chapter to hold at least two meetings each year, and

- c. Any activity declared by the Executive Committee to be detrimental to the interest of the "PSI"

## **R-9 Elections and nominations**

**R-9-1** The procedure to fill the elective posts of the "PSI" shall be as follows :-

- a. The committee must appoint an Election Sub – Committee consisting of upto three non – contestant members to conduct the election.
- b. The Election Sub – Committee must announce to all eligible members regarding the election latest by 1<sup>st</sup> January, indicating the last date for receiving nominations, withdrawal of nominations if any, election date, and the election results.
- c. Nominations may be made to the Election Sub – Committee over the signature of at least two qualified voters before 15<sup>th</sup> Feb.
- d. Election Sub- committee after scrutinizing the eligibility of the nominees, shall mail ballot papers listing names of all the candidates for the elective offices with

- appropriate instructions to all the eligible voters by 15<sup>th</sup> March. The last date of receipt of the sealed ballot papers shall be decided by the Election Sub – Committee but not later than 15<sup>th</sup> April.
- e. The Election Sub – Committee shall count the votes polled against the elective offices and announce the results before 15<sup>th</sup> May. The results will be made available by post to all the members before 15<sup>th</sup> May. Election shall be by simple majority. In case of a tie the issue shall be settled at the ensuing Annual General Meeting. Newly elected Executive Committee shall assume charge at the end of the Annual General Meeting held after the election.
- f. Election to fill the vacancy of the Chairman of a Regional Chapter shall be held in conformity with the Chapter's Bye – Laws and the result of such election shall be communicated to the General Secretary before 31<sup>st</sup> March.
- g. No ordinary member shall have the right to vote before the completion of one year.

**R-9-2** Any member shall be eligible to contest election for the Executive Committee of the "PSI" provided.

- a. He has no arrears of subscription
- b. He has been a member of the "PSI" for a minimum period of two years.

#### **R-10 Meetings**

**R-10-1** The "PSI" shall hold Annual General Meeting and Technical Meetings at appropriate time and place as determined by the Executive Committee.

**R-10-2** Meetings shall be conducted in accordance with these presents and normal parliamentary procedure shall be followed as far as possible.

#### **R-11 Accounts**

**R-11-1** All funds and properties of the "PSI" shall be managed by the Executive Committee and the money shall be deposited in account with a Scheduled bank as approved by the Executive Committee. The investment of funds of the "PSI" shall be in accordance with the provision of

section 13(1)(d) read with section 11.5 of the Income Tax Act 1961.

**R-11-2** Any two office bearers of the following (1) General Secretary (2) Treasurer (3) Joint Treasurer or a member of the committee duly nominated shall sign the cheques and authorize payments/ receipts on behalf of the "PSI". However cheques shall normally be signed by the Treasurer and the General Secretary.

**R-11-3** Imprest amount may be advanced to an individual for current disbursement as authorized by the President or his nominee with the concurrence of the Executive Committee.

**R-11-4** Any member of the "PSI" with the permission of the President and by previous appointment with the Treasurer, can inspect the accounts of the "PSI".

**R-11-5** The property of the "PSI" shall be insured against theft, fire, damage etc.

## **R-12 Amendments**

**R-12-1** For the amendment to the Memorandum of the Association of "PSI" provisions of sections 12 of Society's Registration Act XXI of 1860 shall be applicable .

**R-12-2** Amendments to the Rules and Regulations may be proposed by means of resolution adopted by the committee or by means of petition signed by at least 10% of the qualified members.

**R-12-2-1** Procedures for adoption of amendments shall be by two thirds majority of those present at the General Body meeting convened for this purpose.

**R-12-3** The date on which an amendment shall take effect shall be decided by the committee but no amendment shall take effect for 30 days after its adoption.

**R.12-4** Copies of the amendments shall be made available to all members of the "PSI"

### **R-13 Dissolution of the "PSI"**

**R-13-1** On request in writing by forty percent members of the "PSI", the committee shall convene the General Body Meeting. The dissolution can be ratified only by a seventy five percent majority of the total votes (direct or proxy). In dissolving the "PSI", provisions of the Section 13 and 14 of the Society's Registration act, XXI of 1860 shall be applicable.

### **BYE – LAWS OF THE "PSI"**

#### **B-0 Purpose**

**B-0-1** The Bye – laws provide authority and direction in achieving the objectives of the "PSI" as set forth in its Memorandum of Association and the Rules and Regulations made there under to ensure continuity and efficiency in the administration of its activities.

**B-0-2** These Bye – laws shall be complementary to the Memorandum of association and the Rules and Regulations and shall be deemed ultra-vires where and to the extent they are inconsistent with the Rules and Regulations.

### **B-1 Regulations**

#### **B-1-1 Admission, Transfer and Services**

Application for admission to the membership (except for Honorary Member) of the "PSI" shall be made in the prescribed form to the General Secretary of the "PSI" who shall put it to the Executive Committee for its consideration. The Executive Committee shall have the discretion to accept or reject an application without assigning any reason.

**B-1-2** When the application is approved, membership period shall be dated as the first day of the month following approval and shall extend to the last date of the calander year after which it shall be renewed every year.

**B-1-3** An applicant whose application for admission or transfer to a higher class has been rejected, may renew his application after one year following such rejection.

**B-1-4** For new admission, prescribed admission fee shall be sent alongwith the application. For transfer of

membership only the difference in membership fees of respective classes shall be charged. Admission fees are non – refundable . However, the Executive Committee may waive the admission fee in special cases where an application is renewed.

**B-1-5** For admission to the class of Honorary Member , proposal in writing shall be submitted by past or present President or vice president of the “PSI” or the chairman of the Regional Chapter. The proposal shall have the bio-data of the person being recommended.

**B-1-5-1** The conferment of the Honorary Membership shall be done during the General Body Meeting.

**B-1-5-2** An acceptance of the proposal by the General Body, the General Secretary shall seek the consent of the person before inviting him to join the “PSI”.

**B-1-6** Notice of admission to membership shall be sent to the member of the particular class together with

copies of the Memorandum of Association, the Rules and Regulations and the Bye-Laws of the PSI to which he shall have deemed to have agreed. If the member of the particular class is within the jurisdiction of a particular chapter, a copy of the notice of admission shall be sent to the Chapter.

**B-1-7** Members who are in arrears in the payment of annual subscription for more than six months shall not be eligible to vote. Members who are in default for more than a year shall be suspended from membership. The committee at its discretion may restore the membership upon application and on payment of amount in arrears as also the current subscription.

**B-1-8** The name of any member whose conduct has been found to be against the interest of the “PSI” shall be removed from the roll only after a resolution to this effect has been passed by at least 2/3 majority of the Members present at the General body.

**B-1-9** A Member of "PSI" ceases to be a member (a) on death, (b) on resignation and (c) on suspension due to non-payment of dues.

## **B-2 Subscription and Admission Fees**

**B-2-1** The admission fee shall be chargeable only at the initial admittance to the "PSI" and annual subscription period shall coincide with the calendar year. The subscription and admission fee shall be as follows.

<b>Class</b>	<b>Annual Subscription</b>	<b>Admission fees.</b>
a) Honorary Members	Nil	Nil
b) Life Member	Rs. 1000/-	Rs. 50/-
c) Member	Rs. 200/-	Rs. 50/-
d) Sustaining Members	Rs. 2000/-	Rs. 50/-
e) Student Member	Rs. 100/-	Rs. 25/-

A member who has been continuously on the rolls of "PSI" for 5 years or more shall have the right to compound for future payments by single payment of Rs. 500/- only to become a Life Member.

**B-2-1-1** Sustaining Member shall have the option to pay the subscription for a limited number of years in advance. The term shall be as under.

- a) 10 year membership on payment of Rs.15000/- in one installment.
- b) 20 year membership on payment of Rs.25000/- in one installment.

**B-2-2** Annual dues for the next year shall be intimated to each member during first week of December of the current year.

**B-2-3** The last known address of a Member shall be considered as valid mailing address for correspondence by the "PSI"

## **B-3 Expenditure**

**B-3-1** General Secretary shall have the powers to incur day to day expenditure up to an amount, fixed by the Executive Committee on each item subject to availability of funds under the relevant head in the budget.

#### **B-4 Meetings**

Annual General Meetings, Special General Meetings, Executive Committee Meetings, Meetings of the Sub Committees and Panels and Technical Meetings shall be considered at the Meetings of the "PSI". These shall be convened as indicated below:

- a) Annual General Meetings shall ordinarily be held within four months of the close of the financial year.
- b) Special General Meetings of the "PSI" may be called by the committee or by requisition of 50 members or  $\frac{1}{4}$  of the members whichever is less.
- c) Executive Committee Meetings shall be held as often as required but not less than once in three months.

**B-4-2** At least four weeks notice for all General Body Meetings and two weeks for all the Committee Meetings shall be given to the members. The notice shall specify the date, time and place of the meeting.

**B-4-3** All the Meetings of the "PSI" shall be chaired by the President or in his absence by the Vice-President. The other meetings, sub committee / technical / panel shall be chaired by the Chairman appointed / elected by the members of the Executive Committee.

**B-4-4** Twenty - five percent of the members of the "PSI" or fifty members whichever is less shall form a quorum for General Meetings. For meetings of the committee, quorum shall consist of at least  $\frac{1}{2}$  of the Committee Members.

**B-4-5** If the business of a meeting cannot be transacted for want of quorum, the meeting shall be adjourned for half an hour and will be reconvened at the same place. For this meeting no quorum shall be required and the scheduled business will be transacted. In the case of requisitioned meeting, if there is no quorum the meeting shall be cancelled.



**B-4-6** Results of motions shall be determined by simple majority vote unless otherwise specified in the Constitution and Rules and Regulations, with the President abstaining except to break a tie, if he so desires.

**B-4-7** At the Annual General Meeting the following business shall be transacted.

- a) To approve the minutes of the previous meeting and to receive a report on the action taken on the resolution previously adopted.
- b) To receive, consider and approve the committee's report on working of the "PSI" and the audited statement of accounts for the previous year. The copies of the audited statement shall have been dispatched to the members at least two weeks before the date of the meeting.
- c) To record the names of the office bearers of the "PSI" for the ensuing term and also to decide on any tie in elections ( as per the report of the Election Sub-committee)

- d) To appoint Auditors and approve the remuneration
- e) To consider the resolutions or proposals for which due notice has been given
- f) To consider any other matter with the permission of the chair.

**B-4-8** The funds collected through membership subscription, organization of seminars, symposia and workshops, consultancy services and donations will be used entirely for the fulfillment of objectives of the Power Beam Society of India.

**B-4-9** The executive committee of "PSI" will have powers to apply for loans from banks and accept deposits for fulfillment of objectives of "PSI". However the executive committee will seek prior, permission from the Charity Commissioner.

**B-4-10** The executive committee will have powers after obtaining majority vote to sale, purchase, invest, transfer its immovable property. However the executive committee will seek prior permission of the Charity Commissioner.

**B-4-11** According to Society Registration Act 1860 Section 15 a a list of enrolled members will be maintained and sent every year to the Charity Commissioner's Office.

**B-4-12** According to the Societies Registration Act 1860 4a & Societies Registration 1971 Maharashtra Section 8, employment rules for the persons employed with the 'PSI' will be sent to The Charity Commissioner's Office.

**B-4-13** If any changes are to be implemented in the Rules and Regulations of the "PSI" , it will have approval of 3/5<sup>th</sup> of enrolled members present for adopting the change. According to the Societies Registration Act 1860 , Section 12 obligations will have to be fulfilled. The same procedure will be implemented for changing the name and objectives of the Society.

**B-5 "PSI" Representative**

**B-5-1** The Executive Committee shall have the authority to nominate representatives of the "PSI" to serve on Committee of other bodies and to brief them.

**B-5-2** Executive Committee may nominate members on International Panels with individual's consent. However, no foreign travel expenses shall be sanctioned without the approval of the general body.

**B-6 Common Seal**

**B-6-1** The Executive Committee shall provide a common seal of the "PSI" and make rules for safe custody and use thereof, and it shall never be used except by the authority of Executive Committee previously given. Every instrument to which this seal is affixed shall be signed by the President (and in his absence by the Vice President) and every such instrument shall also be signed by the General Secretary or some other person authorized by the Executive Committee.